

6 When do you plan to launch your new site?

7 Do you have a specific budget range for this project?

Content and site management

1 Have you already considered sections and sub-sections (e.g. a sitemap) for your new website or do you need our help with this? If you have a sitemap, please attach a copy to your response.

2 If you are rebuilding an existing site, is there any content to be carried over? If so, how much content is there, and is it held in a database?

3 If this is a new site, how will content be produced? Is photography or copywriting required?

4 Are there any branding guidelines that we need to follow? If you can provide an example of an existing logo, please include this with your response.

5 Will the new site have a designated administrator? If so, please provide an indication of their technical ability.

6 Are you already using a Content Management System (CMS) to power an existing website? If so, which system are you using?

Competition and inspiration

1 Please list your competitors' web addresses. In your opinion, what works and what doesn't work about these websites?

2 Please list the addresses of any websites you like (even if not directly related to your project). Why do you like these websites?

Hosting

1 Do you currently have dedicated server space or a hosting package for your website, or is this something you would like us to include in our proposal?

Further information

- 1 Please provide any further relevant information.